



**Upham Village Design Statement (UVDS)  
Consultation Statement**

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March 2025

## (1) Introduction

- 1.1 This Consultation Statement has been prepared in accordance with Regulation 12 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended). It sets out the details of recent public consultations - including how, when, and with whom, the recent public consultations took place - and how these have informed the Upham Village Design Statement (UVDS).

## (2) What is a Village Design Statement?

- 2.1 A Village Design Statement is prepared by a town or parish council with the support of the wider community – for example, in the form of a steering group. A Village Design Statement is used to describe the distinctive and local landscape character and design of a village and its surrounding countryside. To do this, community consultation and engagement is undertaken to establish the distinctive and local landscape character and/or key design issues in the local area. This information is then used to develop guidelines to help planners, developers, and individuals to understand local landscape character and design issues and aspirations. In doing so, a Village Design Statement can be used to help implement existing local landscape and design policies, influence future local landscape and design policies, and support good planning.
- 2.2 A Village Design Statement – subject to public consultation – can be adopted by a local planning authority as a supplementary planning document. As set out in the Planning Practice Guidance<sup>1</sup>, a supplementary planning document should build, and provide more detailed advice and guidance, on policies in an adopted local plan. The adopted local plan for Upham comprises:
- The South Downs Local Plan [Adopted 2019] for the area inside of the South Downs National Park; and
  - The Winchester Local Plan (Part 1; Joint Core Strategy [Adopted 2013] and Part 2; Development Management and Allocations [Adopted 2017]) for the area outside of the South Downs National Park.
- 2.3 The Upham Village Design Statement (UVDS), if adopted, would build and provide more detailed guidance on the interpretation and implementation of:
- **Policy SD4 (Landscape Character)** and **Policy SD5 (Design)** in the South Downs Local Plan; and
  - **Policy CPI3 (High Quality Design)** and **Policy DMI5 (Local Distinctiveness)** in the Winchester Local Plan Parts 1 and 2, respectively.
- 2.4 It should be emphasised that a supplementary planning document does not form part of the development plan, and so it cannot introduce new planning policies. However, a supplementary planning document is a material consideration in decision-making and the determination of planning applications.

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<sup>1</sup> Paragraph: 008. Reference ID: 61-00820190315. Revision date: 15 03 2019.

### **(3) The Upham Village Design Statement (UVDS) - Overview**

- 3.1 The Upham Village Design Statement (UVDS) is informed by, and supersedes, the first village design statement for Upham which was adopted in 1999 by Winchester City Council. At the time, the city council was the sole local planning authority for the whole of Winchester District.
- 3.2 The South Downs National Park was designated on 31 March 2010, and the South Downs National Park Authority became the local planning authority for the National Park on 01 April 2011. In doing so, Upham is now split between the local planning authority areas of the South Downs National Park Authority and Winchester City Council for the areas inside and outside the National Park respectively.
- 3.3 The UVDS covers the village (both Upham and Lower Upham) and its immediate surroundings. The area is shaded green and edged red in UVDS Appendix 5.
- 3.4 The UVDS has been informed by:
- The South Downs Landscape Character Assessment (LCA) [2020];
  - The Winchester Landscape Character Assessment (LCA) [2022];
  - A steering group led pilot study of Queen Street, Upham in Autumn 2020;
  - A steering group/volunteer led village character survey in Spring/Summer 2021;
  - A steering group hosted meeting at Upham Village Hall in Autumn 2021; and
  - A steering group hosted stand at the Church Fete in Summer 2023.
- 3.5 The UVDS has used all the above to describe the distinctive and local landscape character and design of Upham and its immediate surrounding area. In doing so, the UVDS includes **93 design guidelines** to help ensure that this distinctive and local landscape character and design is conserved or enhanced by new development.

### **(4) The Upham Village Design Statement (UVDS) – Public Consultation**

- 4.1 The Upham Village Design Statement (UVDS) has been prepared by volunteers, known collectively as the “Upham VDS Steering Group”, with the support of Upham Parish Council. The steering group has carried out various consultation exercises and surveys as set out in Paragraph 3.4 above.

#### **Public Consultation No.1**

- 4.2 In April 2024, the Draft Upham Village Design Statement (UVDS) was submitted to the South Downs National Park Authority, so that the Authority could carry out the necessary public consultation in line with the South Downs Statement of Community Involvement (SCI) [April 2022]<sup>2</sup>. The details of, responses to, and actions arising from, the first public consultation are set out further below.

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<sup>2</sup> Weblink: <https://www.southdowns.gov.uk/planning-policy/statement-of-community-involvement/>

- 4.3 The South Downs National Park Authority resolved to undertake an 8-week public consultation of the Draft UVDS from **Tuesday 28 May to Wednesday 24 July 2024**. As part of the first consultation, the Authority:
- Displayed a hard copy of the Draft UVDS at its offices;
  - Published the Draft UVDS on its website; and
  - Emailed and/or sent letters to statutory consultees and other interested parties on the South Downs Planning Policy Contact Database.
- 4.4 As part of the first consultation, Upham Parish Council advised that it had:
- Provided an update and link to the Authority’s website on its own website;
  - Provided hard copies of the Draft UVDS to the parish clerk and councillors;
  - Displayed hard copies of the Draft UVDS at The Brushmakers Arms Public House and Upham Church;
  - Displayed notices about the consultation on the two village noticeboards;
  - Published details about the consultation in “Upham Update” (Issue 51) which was delivered to approximately 320 addresses in the parish; and
  - Emailed approximately 220 residents on its “CommsHub” about the consultation before the consultation start and end dates.
- 4.5 The first public consultation received **10no. representations** – see Respondent List in Table I below. The issues raised by the respondents, the Authority and parish council’s responses to the issues raised, and how the UVDS was amended in response to the issues raised, are summarised in **Appendix I**. In addition to the above, the South Downs National Park Authority and Winchester City Council also made comments to inform the next version of the UVDS. These were focused on:
- Text amendments for corrections, reading, understanding, and/or flow; and
  - Providing a map to show the area where the guidance in the UVDS would apply.

<b>Respondent Number</b>	<b>Respondent Name / Organisation</b>
R1	Natural England
R2	Environment Agency
R3	National Highways
R4	Historic England
R5	Resident or Individual
R6	Resident or Individual
R7	Resident or Individual
R8	Resident or Individual
R9	Resident or Individual
R10	Resident or Individual

**Table I:** List of respondents to the first public consultation of the Upham Village Design Statement (UVDS).

Public Consultation No.2 (Regulation 12 of the Local Planning Regulations 2012)

- 4.6 In October 2024, the Upham Village Design Statement (UVDS) was amended and re-submitted to the South Downs National Park Authority and Winchester City Council, so that the local planning authorities could carry out the necessary joint formal public consultation in line with the Town and County Planning (Local Planning) (England) Regulations 2012 (as amended), the South Downs Statement of Community Involvement (April 2022)<sup>3</sup>, and the Winchester City Council Statement of Community Involvement (January 2024)<sup>4</sup>.
- 4.7 The South Downs National Park Authority and Winchester City Council resolved to undertake a joint 6-week public consultation of the Upham Village Design Statement (UVDS) from **Monday 11 November to Monday 23 December 2024**. The joint consultation was led by the South Downs National Park Authority as most of the UVDS area is within its local planning authority area.
- 4.8 As part of the second consultation, the South Downs National Park Authority:
- Displayed a hard copy of the UVDS and the Consultation Statement at its offices;
  - Published the UVDS and the Consultation Statement on its website;
  - Emailed and/or sent letters to statutory consultees and other interested parties on the South Downs Planning Policy Contact Database; and
  - Emailed and/or sent letters to those who responded to the first consultation between Tuesday 28 May and Wednesday 24 July 2024.
- 4.9 As part of the second consultation, Winchester City Council advised that it had:
- Displayed a hard copy of the UVDS and the Consultation Statement at its offices;
  - Published the UVDS and the Consultation Statement on its website;
  - Emailed / notified all those who are registered to receive local plan updates;
  - Prepared a website article for the Winchester City Council front page;
  - Published twitter notifications at the start, and near the end, of the consultation;
  - Emailed / notified the Winchester City Council Cabinet Member for Place and Local Plan, and the Winchester City Council Ward Members; and
  - Provided details about the consultation in the monthly Winchester City Council Parish Connect Newsletter (sent to all parishes in Winchester District).

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<sup>3</sup> Weblink: <https://www.southdowns.gov.uk/planning-policy/statement-of-community-involvement/>

<sup>4</sup> Weblink: <https://www.winchester.gov.uk/planning-policy/winchester-district-local-plan-2018-2038-emerging/statement-of-community-involvement>

- 4.10 As part of the second consultation, Upham Parish Council advised it had:
- Provided an update and link to the Authority’s website on its own website;
  - Provided hard copies of the UVDS and the Consultation Statement to the parish clerk and parish councillors;
  - Displayed hard copies of the UVDS and the Consultation Statement at The Brushmakers Arms Public House and Upham Church;
  - Displayed notices about the consultation on the two village noticeboards;
  - Published details about the consultation in “Upham Update” (Issue 54) which was delivered to approximately 320 addresses in the parish; and
  - Emailed approximately 220 residents on its “CommsHub” about the consultation before the consultation start and end dates.
- 4.11 The second public consultation received **10no. representations** - see Respondent List in Table 2 below. The issues raised by the respondents, the Authority and councils’ responses to the issues raised, and how the UVDS has been amended in response to the issues raised, are summarised in **Appendix 2**. In addition to the above, the South Downs National Park Authority and Winchester City Council also made comments to inform the final version of the UVDS. These were focused on:
- Text amendments for corrections, reading, understanding, and/or flow;
  - Refinement of design guidelines in relation to external lighting given that these are already covered in Policy SD8 and the South Downs Dark Skies TAN;
  - Other design guideline amendments for clarity, and appropriate use of language, given the status and weight of supplementary planning documents; and
  - Clarification about whether references to “Upham” meant the parish, settlement, village, or conservation area.

<b>Respondent Number</b>	<b>Respondent Name / Organisation</b>
R1	Resident or Individual
R2	Sussex Police
R3	Resident or Individual
R4	London Gatwick
R5	Environment Agency
R6	Natural England
R7	Southern Water
R8	Historic England
R9	Hampshire Swifts
R10	National Highways

**Table 2:** List of respondents to the second public consultation of the Upham Village Design Statement (UVDS).

### Appendix I – Public Consultation No.1

The table below sets out the issues raised by respondents to the first consultation, alongside the responses from the South Downs National Park Authority and Upham Parish Council to the issues raised, and how the Upham Village Design Statement was amended in response to the issues raised.

Respondent Number	Issue raised	Response	Action
R1	<b>Landscape.</b> Village design statements should recognise, and consider, their impact on protected landscapes (i.e., National Parks).	Upham Parish Council is working with the South Downs National Park Authority on the preparation and adoption of the Upham Village Design Statement.	None.
R1	<b>Landscape.</b> Landscape character assessments provide context for possible changes and help ensure that the countryside character is protected and enhanced. Local area character assessments, and those for protected landscapes, should be cross-referenced to ensure that the village design statement makes positive contributions in terms of design, form and location to the character and functions of the landscape, avoiding any unacceptable impacts. National Park and AONB Management Plans can also provide useful information for design statements within or adjoining protected landscapes.	The Upham Village Design Statement references, and has been informed by, both the South Downs Landscape Character Assessment (2020) and the Winchester Landscape Character Assessment (2022), as well as volunteer-led character area assessments (2021). All the above are included in the appendices.	None.

Respondent Number	Issue raised	Response	Action
RI	<p><b>Landscape.</b> The suite of 159 National Character Area (NCA) profiles is being revised to make environmental evidence and information easily available. NCA profiles are guidance documents which include a description of key ecosystem services provided in each character area and how these benefit people, wildlife and the economy. NCAs identify opportunities for positive environmental change and provide the best available information and evidence as a context for local decision making and action. The revised and current NCA profiles are available on the <a href="#">NCA pages</a> of Natural England’s website.</p>	<p>The National Character Areas (NCAs) have been referenced in the following sections of the document: What is Landscape? (p4) and Village Character (p8).</p>	<p>NCAs included.</p>
RI	<p><b>Green Infrastructure and Sustainable Drainage.</b> Green infrastructure is relevant in a rural context where it might refer to the use of farmland, woodland, wetlands or other natural features to provide services such as flood protection, carbon storage or water purification. Green infrastructure maintains critical ecological links between town and country. The design statement could usefully promote high quality and multifunctional green infrastructure. <a href="#">Natural England’s Green Infrastructure Guidance</a> introduces green infrastructure delivery at the micro and neighbourhood scale through features such as street trees, green facades and green roofs, where consistent with the local character. These features can be extremely important in increasing ecological connectivity between green spaces, particularly when footpaths and green corridors are not feasible.</p>	<p>The Natural England Green Infrastructure Guidance (2023) is being considered in the South Downs Local Plan Review as part of its strategic policy for green infrastructure (SD45). Otherwise, the Upham Village Design Statement includes design guidance for; trees, hedges, and banks; biodiversity and habitats; and public open spaces. The village design statement also appends information about broad habitats, ecological network mapping, ecological data, and priority habitats from the Hampshire Biodiversity Information Centre (HBIC). It is considered that the information and guidelines in the village design statement are appropriate, proportionate, and in scope.</p>	<p>None.</p>

Respondent Number	Issue raised	Response	Action
RI	<p><b>Biodiversity.</b> The design statement should recognise and reference designated wildlife sites and other biodiversity assets, such as protected species, ecological networks, habitats and green spaces. Design guidelines should respect, and where possible, enhance the village’s local and neighbouring biodiversity resources. The Town and Country Planning Association (TCPA) has produced a practical and design orientated “Biodiversity by Design” guide to achieve biodiversity in development. When preparing the design statement, your local wildlife trust and local environmental record centre should have been consulted, and local and national Biodiversity Action Plans (BAPs) should be referenced where relevant.</p>	<p>The Upham Village Design Statement appends information on designated wildlife sites and other biodiversity assets as provided by the Hampshire Biodiversity Information Centre (HBIC). It also includes design guidance for; trees, hedges, and banks; biodiversity and habitats; and public open spaces. It is important to remember that specific policies on biodiversity (and net gain) are / will be captured in the Adopted South Downs Local Plan and South Downs Local Plan Review respectively. In terms of consultation, the South Downs National Park Authority led on the consultation and notified all statutory consultees on its Planning Policy Contact Database.</p>	None.
RI	<p><b>Community Engagement.</b> We are committed to involving the community in our work, ensuring that local people and the organisations that support them are consulted at the earliest possible stage. We are keen to see this principle adopted as part of the village design statement formulation process so that local people have a chance to contribute to the development of the statements from the outset.</p>	<p>The recent and upcoming public consultations have been / will be led by the South Downs National Park Authority in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), the South Downs Statement of Community Involvement (April 2022), and the Winchester City Council Statement of Community Involvement (January 2024). The public consultation carried out to date is summarised in the main body of this consultation statement.</p>	None.

Respondent Number	Issue raised	Response	Action
R2	<p>The village design statement’s content falls outside of the Environment Agency’s remit, but pleased to see:</p> <ul style="list-style-type: none"> <li>• <b>Page 11</b> - The overall encouragement for the conservation and enhancement of habitats, such as additional tree planting with native species, planting for birds and insects, retention of wild areas, wildlife friendly habitats, etc; and</li> <li>• <b>Page 22 (in relation to driveways)</b> - <i>“All surfaces should be permeable, wherever possible, to help reduce water run-off from ground surfaces.”</i> This is good practice for effective water management and can help to reduce flood risk.</li> </ul>	Acknowledged.	None.
R3	<p>National Highways is concerned with proposals that have potential to impact the safe and efficient operation of the Strategic Road Network (SRN). We have reviewed the documents available in relation to this consultation and have “No Comments”.</p>	Acknowledged.	None.
R4	<p>UVDS is welcomed, detailed, and an accessible document with useful images.</p>	Acknowledged.	None.

Respondent Number	Issue raised	Response	Action
R4	<p>The design statement does not explicitly draw on the <a href="#">Upham Conservation Area Appraisal and Technical Assessment</a> (September 2000). The above contains information and links to current issues, for example:</p> <ul style="list-style-type: none"> <li>• It includes a section on trees with a map of significant trees and tree groups (p19-21); this could be referred to in “Trees, Hedges and Banks” (p6) of the UVDS; and</li> <li>• UVDS Appendix 3 maps listed buildings and the main text refers to the contribution of buildings which are not listed but does not map these. The Technical Assessment has a section on the contribution of unlisted buildings. Reference could be made to local listing by the relevant local planning authority.</li> </ul>	<p>The South Downs National Park Authority is not preparing a local list or non-designated heritage asset (NDHA) list as it is not currently resourced to do so. The Authority has advised parish and town councils to identify assets of heritage value in their neighbourhood development plans or design statements. In the case of Upham, NDHAs are identified in the Upham Conservation Area Appraisal Technical Assessment (September 2000) – this has been referenced throughout the document and in Appendix 3. If outside the conservation area, then NDHAs will be identified on a case-by-case basis through planning applications and/or through any future guidance as appropriate.</p>	<p>Amendments to Page 11, Page 16 and Appendix 3.</p>
R5	<p>UVDS is excellent, covering many aspects of the village.</p>	<p>Acknowledged.</p>	<p>None.</p>
R5	<p>The font size is small, and the Appendices are worse.</p>	<p>Advice has been sought by the South Downs National Park Authority’s Communications Team. The font type has been changed to Calibri and increased to size 12 for the main text, and size 13 for the design guidelines.</p>	<p>Resolved.</p>

Respondent Number	Issue raised	Response	Action
R6	Excellent report which succeeds in defining/capturing the unique character of the village. The consultation process was carefully carried out using public meetings, surveys, and displays at the village fete etc., and gave ample opportunity for villagers to comment and get involved.	Acknowledged.	None.
R6	<b>Design Guidelines 1.1 to 1.15.</b> These effectively characterise the rural landscape of the village. All are fully supported, particularly the preservation of open views, hedgerows, rural lanes, and tree planting.	Acknowledged.	None.
R6	<b>Design Guidelines 2.1 to 2.14.</b> Recent development has extended and increased car parking in existing properties. Any new build should be in keeping with the size and nature of existing buildings.	Parking standards (i.e., number and size) for new developments is covered in Policy SD22 of the Adopted South Downs Local Plan, and the Adopted South Downs Parking Supplementary Planning Document.	None.
R6	<b>Design Guidelines 3.1 to 3.15.</b> Roofs play an important part in defining the character of buildings, and these guidelines should help to preserve this.	Acknowledged.	None.
R6	<b>Design Guidelines 4.1 to 4.15.</b> These capture the essence of our walls and give useful guidelines on materials.	Acknowledged	None.
R6	<b>Design Guidelines 5.1 to 5.15.</b> Agree that the use of UPVC windows should be avoided.	Acknowledged.	None.

Respondent Number	Issue raised	Response	Action
R6	<b>Design Guidelines 7.1 to 7.14.</b> It is important that services support efforts to counter the climate crisis. Strongly agree that decorative outside lighting should be avoided to preserve natural darkness. Fully support the provision of EV charging facilities in the village.	Acknowledged.	None.
R6	There will be pressure to build houses. It is important that these are built in ways which are sympathetic to the rural character of the South Downs National Park. This excellent document will be invaluable.	Acknowledged.	None.
R7	Fully support adoption of the village design statement as a supplementary planning document.	Acknowledged.	None.
R7	The village design statement clearly expresses the details which make up the essence of the village's distinctive characteristics. It will be a vital document for future development.	Acknowledged.	None.
R8	Congratulations to the team. A lot of good work and it will be a fine document, hopefully making a great contribution to the development and care of the village.	Acknowledged.	None.
R8	The font is quite small in the printed version. Lots of places in the hard copy where the text is almost illegible and very hard work even without any major sight issues.	Advice has been sought by the South Downs National Park Authority's Communications Team. The font type has been changed to Calibri and increased to size 12 for the main text, and size 13 for the design guidelines.	Resolved.

Respondent Number	Issue raised	Response	Action
R8	<b>General.</b> Grey boxes with white text are difficult to read. White text is never recommended for accessibility.	Advice has been sought by the South Downs National Park Authority’s Communications Team. The design guidelines are now in black text over a light grey background, whilst the title remains in white text but over a green background to provide a suitable contrast.	Resolved.
R8	<b>General.</b> Historic Maps 2/3 should have easily readable captions. They look scanned, small, grey and fuzzy.	Maps have been resized and resolution improved.	Resolved.
R8	<b>Introduction (p1).</b> There should be one map of the parish to show what the parish consists of.	A map has been produced in Appendix 5, and Map 4 has been updated accordingly.	Map included.
R8	<b>Introduction (p1).</b> Final paragraph refers to free draining chalk soil in the centre of the parish. The document is about the village (except p4) so the reference to the centre of the parish is confusing.	The following has been deleted: <i>“in the centre of the parish”.</i>	Deleted.
R8	<b>Section I (p5, Col 2, Para 2).</b> <i>“Upham Street, and the lanes in the village are very rural which encourages use by cyclists, walkers, and horse riders, and adds to the feeling of tranquillity.”</i> Comma in wrong place or something missing.	The commas after <i>“Upham Street”</i> and <i>“horse riders”</i> have been deleted.	Deleted.
R8	<b>Section I (p6, Col 2, Para 2).</b> Have you considered asking for new hedges to be native or mixed species?	The document has been amended so that <i>“a mix of native species”</i> is encouraged.	Amended.
R8	<b>Section I (p7).</b> The photo of the Pond is very dark. There is another photo on p10 so do you need both?	The photo has been replaced with a clearer photo – see Photo 19.	Photo replaced.

Respondent Number	Issue raised	Response	Action
R8	<b>Section 1 (p11).</b> Torbay Farm Open Space deserves a photo.	A photo has now been added - see Photo 23.	Photo added.
R8	<b>Design Guidelines 1.0 – 1.2.</b> None of the roads are main roads, except Winchester Road and Mortimers Lane. The whole sentence is rather obscure, in a place where we need clarity. “In line with” is not useful.	The design guideline has been amended to: <i>“Ensure any building development adjacent to the main roads is consistent with the general built form and pattern for the village”.</i>	Design Guideline amended.
R8	<b>Design Guidelines 1.0 – 1.3.</b> See Photo <u>13</u> .	The typo has been corrected.	Corrected.
R8	<b>Design Guidelines 1.0 – 1.6 &amp; 1.15.</b> 1.6 uses “native species”, whilst 1.15 uses “indigenous species”. These have the same meaning in this context, but “indigenous more commonly refers to people so stick to “native”.	The document has been amended so that “ <i>a mix of native species</i> ” is encouraged.	Corrected.
R8	<b>Section 2 (p12, Col 1, Para 1).</b> <i>“both the designated (listed) and non-designated heritage assets”.</i> Jargon needs more explanation or is not necessary.	The sentence has been amended to: <i>“The historic buildings in Upham – both those that are formally designated, and those which are not – can be traced back to the origins of the settlement as a farming community”.</i>	Clarified.
R8	<b>Section 2 (p12, Col 1, Para 3).</b> This could mislead people who have an unlisted building in the conservation area into thinking that they do not need approval.	The sentence has been amended to: <i>“In terms of listed buildings, any proposed works will require listed building consent from the SDNPA or WCC.”</i>	Clarified.

Respondent Number	Issue raised	Response	Action
R8	<p><b>Section 2 (p13, Col 1, Para 2).</b>  <i>“two storeys in height however the visual bulk”.</i>            Either needs comma or semi-colon after “height”, and a comma after “however”.</p>	<p>The sentence has been amended to: <i>“The buildings in Upham are generally no more than two storeys in height, however, the visual bulk or mass of a building also needs to be considered to ensure it fits into its setting”.</i></p>	Corrected.
R8	<p><b>Section 2 (p13, Col 2, Diag 1).</b>  <i>“Avoid complex forms and complicated roofs”.</i>            Are these not often the result of “agglomeration of extensions and alterations that can also add layers of character to a building” (p12, Col 2, Para 2)?</p>	<p>This is acknowledged. However, complex roof forms may only be appropriate depending on the age and style of a particular property. In general, complex forms should be avoided, especially in new development. The word “unnecessary” has been added in Diagram 2.</p>	Clarified.
R8	<p><b>Page 14.</b> This is Diagram 3, so requiring renumbering elsewhere in the document. The white lines delineating plots are very thin and faint in the hard copy. Black or grey on white would be clearer.</p>	<p>A figure and ground diagram is a two dimensional map of a built space that shows the relationship between built and unbuilt spaces. It is common for such diagrams to have white on a black background. The diagram has been enlarged, and a number and caption has been added.</p>	Resolved.
R8	<p><b>Design Guidelines 2.0 – 2.1.</b> See comment from p13, Col 1, Diag 1. Would this point go in the roofs section?</p>	<p>This design guideline is applicable to both built character and roofs. The design guideline has now been duplicated – see 2.1 and 3.2.</p>	Design guideline duplicated.
R8	<p><b>Design Guidelines 2.0 – 2.2.</b> In terms of “linear pattern”, does this mean of itself or in relation to neighbouring buildings? If the former, then it goes against 2.1.</p>	<p>This design guideline has now been amended to ensure that the arrangement, design, pattern, and siting of a new building or buildings are characteristic to the village and wider landscape.</p>	Design guideline amended.

Respondent Number	Issue raised	Response	Action
R8	<b>Design Guidelines 2.0 – 2.6.</b> “Up and over” should be “up-and-over”.	The typo has been corrected.	Corrected.
R8	<b>Design Guidelines 2.0 – 2.11.</b> Should “design and site extensions” be “design <u>any</u> site extensions”?	The design guideline is correct as written. It is “to site” as in “to locate”.	None.
R8	<b>Section 3.</b> All mentions and diagrams are of gabled roofs. No mention of hipped roofs which are very common on older houses and cottages in the village.	The village design statement includes photos of properties with hipped roofs. The design guidelines have been amended to include hipped roofs – see 3.13.	Design guideline amended.
R8	<b>Section 4, p18, Col 1, Photo 30.</b> “seen on Upham Church and the Manor House”. Not just these two buildings, but also several cottages including Rookery Cottage and Penhale Cottage.	The design statement cannot reference every applicable property. Those listed are just examples and the caption has been amended to include “ <i>and others</i> ”.	Caption amended.
R8	<b>Section 5, p21, Col 1, Para 3.</b> “ <i>The humblest buildings have plain panel doors</i> ”. I suggest “have plain <u>boarded or</u> panel doors”. Photo 35 of Church Cottage includes a boarded door, as do many cottages, including five in Shoe Lane.	The sentence has been amended to: “ <i>Doors follow a hierarchy with the most elaborate door surrounds reserved for higher status buildings. The humblest buildings have plain panelled or boarded doors simply punched into the wall.</i> ”	Corrected.
R8	No Section heading for Section 6 Landscaping.	The omission has been corrected.	Corrected.
R8	<b>Section 6, p22, Col 2, Para 2.</b> It should be “panelled”.	The typo has been corrected.	Corrected.

Respondent Number	Issue raised	Response	Action
R8	<p><b>Section 6, p23, Col 1, Para 5.</b>  <i>“native species including, Hawthorn, Blackthorn ...”</i>            Why do hedge and tree species have capital letters?            Comma should be moved to after “native species”.</p>	The species names have been amended to lower case as suggested.	Corrected.
R8	<b>Design Guidelines 6.0.</b> It should be “panelled”.	The typo has been corrected.	Corrected.
R8	<b>Design Guidelines 7.0 – 7.7.</b> Replace “encourage” with “consider” in relation to satellite dishes.	The design guideline has been amended to: <i>“Consider placing of satellite dishes so they are not obtrusive”.</i>	Amended.
R8	<b>Design Guidelines 7.0 – 7.8 onwards.</b> These points all seem to be subsets of 7.8. For example, 7.14 repeats some of 7.11.	The comment is acknowledged but no change actioned as the current format is consistent-with all other design guidelines.	None.
R8	<b>Appendices.</b> The maps and legends are tiny and most of the text is illegible in the hard copy. On screen, some of the text is fuzzy due to poor quality images.	The appendices have now been provided in a separate document so that they can be enlarged and their resolution and readability improved.	Appendices now a separate document.
R8	<b>Appendix 1, p1, Para 2.</b> The first sentence is jargon. The paragraph makes perfect sense without it.	The text has been extracted from the South Downs Landscape Character Assessment (LCA) which was published in 2020.	None.
R8	<b>Appendix 1, p1, Para 3.</b> “Creating” does not need a capital letter in bullet point 7.	The text has been extracted from the South Downs Landscape Character Assessment (LCA) which was published in 2020. However, to help make the appendix easier to read, the bullet points have now been replaced with a weblink.	Bullet points replaced with a weblink.

Respondent Number	Issue raised	Response	Action
R8	<b>Appendix 2, pII.</b> Map legend is illegible in hard copy. It becomes fuzzy if you zoom in on online version.	The map and legend are an extract from the Winchester Landscape Character Assessment (LCA) 2022. A weblink has been added if users find it difficult to read the legend. Otherwise, the appendices have now been provided in a separate document so that they can be enlarged and their resolution and readability improved.	Appendices now a separate document.
R8	<b>Appendix 2, pII.</b> The shading is unclear on the map.	The map (and it's shading) is an extract from the Winchester Landscape Character Assessment (LCA) 2022. A weblink has been added if users find it difficult to read the map (and it's shading). Otherwise, the appendices have now been provided in a separate document so that they can be enlarged and their resolution and readability improved.	Appendices now a separate document.
R8	<b>Appendix 3, pIII.</b> The text in the table is difficult to read.	The table is an extract from the National Heritage List for England (NHLE). For ease of reading and understanding, the table has been replaced with a weblink.	Table replaced with a weblink.
R8	<b>Appendix 3, pIII.</b> Kay's Farmhouse should be Ray's Farmhouse.	This is acknowledged. However, the table is an extract from the National Heritage Listed for England (NHLE). Any issues or queries should be directed to Historic England. For ease of reading and understanding, the table has been replaced with a weblink.	Table replaced with a weblink.

Respondent Number	Issue raised	Response	Action
R8	<b>Appendix 4, Broad Habitats Map, pIV.</b> What date is this map? The large orange field at the top is an arable field, not “neutral grassland”.	The map is an extract provided by Hampshire Biodiversity Information Centre (HBIC) on 05 December 2023. Any issues or queries should be directed to HBIC.	Date included.
R8	<b>Appendix 4, Ecological Network Map, pV.</b> The above orange field is pink in this map, where I think arable would be white, therefore making it look like there is more opportunity for networks than there is.	The map is an extract provided by Hampshire Biodiversity Information Centre (HBIC). Any issues or queries should be directed to HBIC.	None.
R8	<b>Appendix 4, Ecological Data, pVI.</b> SINC 10 is missing.	The map and table are an extract provided by Hampshire Biodiversity Information Centre (HBIC). Any issues or queries should be directed to HBIC.	None.
R8	<b>Appendix 5.</b> The consultation material is fuzzy: <ul style="list-style-type: none"> <li>• First page of Village Character Survey (pVIII);</li> <li>• Third recording sheet for Survey I (pX);</li> <li>• Building Character Sheet (pXI);</li> <li>• All Survey Summary sheets, except the last which has larger text (pXI to XIII);</li> <li>• Survey Scores (pXIV); and</li> <li>• All Draft Design Guidelines sheets (pXV to XVI).</li> </ul>	The appendix has now been refined down to explanatory text, the survey areas, photos and survey scores. This has allowed text and images to be resized, and resolution improved.	Resolved.
R8	<b>Appendix 5, Survey I.</b> What are the blue crossings out?	The appendix has now been refined and so these blue crossings have been removed.	Resolved.

<b>Respondent Number</b>	<b>Issue raised</b>	<b>Response</b>	<b>Action</b>
R9	Thank you for hard work. General agreement with guidelines, particularly those that encourage biodiversity.	Acknowledged.	None.
R10	A very thorough and comprehensive document.	Acknowledged.	None.
R10	An accurate description of the village and surrounding landscape.	Acknowledged.	None.
R10	A useful framework to ensure the broad character of the village and surrounding landscape remains intact and enhanced in the future.	Acknowledged.	None.
R10	A flexible and sympathetic approach in the framework will be required to take into account developments in technology, building materials, environmental changes etc and sustainability.	The village design statement provides further details in terms of distinctive local landscape character and design for the purposes of interpreting and implementing Policies SD4 and SD5 in the South Downs Local Plan, and Policies CPI3 and DMI5 in the Winchester Local Plan. Any matters not addressed in the village design statement are covered in the respective local plans, along with their various supplementary planning documents and technical advice notes.	None.

**Appendix 2 – Public Consultation No.2**

The table below sets out the issues raised by respondents to the second consultation, alongside the responses from the South Downs National Park Authority, Winchester City Council, and Upham Parish Council to the issues raised, and how the Upham Village Design Statement has been amended in response to the issues raised.

<b>Respondent Number</b>	<b>Issue raised</b>	<b>Response</b>	<b>Action</b>
R1	<p>Useful guidance for properties being altered and for new properties replacing old. The following is noted:</p> <ul style="list-style-type: none"> <li>• Response to the public consultation.</li> <li>• Importance for B2177 character is relatively low.</li> <li>• Character of public paths and roads has no part in the VDS – this is surprising, but views of the steering group are respected.</li> </ul>	<p>The vantage points from public footpaths have been considered in the identified glimpses and views in the village. There are sections in the UVDS about the village approaches and lanes, banks, character areas, and road edges and boundaries. Reference has also been made to the B2177 and B3037, road verges, roadside ditches, and active travel in Design Guidelines 1.1, 1.7, 6.8, and 6.9, respectively. Otherwise, other planning considerations for public paths and roads are set out in adopted local plan policies and supplementary planning documents. These include, but are not limited to, Policies SD19-21 in the South Downs Local Plan, Policy DM23 in the Winchester Local Plan, and “Roads in the South Downs”.</p>	None.

Respondent Number	Issue raised	Response	Action
R2	<p>Sussex Police wish to ensure that crime prevention design advice is referenced within new supplementary planning documents. Full consideration of crime prevention, and the provision of adequate infrastructure to support policing, is outlined in the National Planning Policy Framework (December 2023) Paragraphs 20, 96, and 101; Planning Practice Guidance, and Section 17 of the Crime and Disorder Act 1998 (as amended).</p> <p>“Secured by Design” is a Police initiative to guide the specification and design of new homes, as well as major and minor property refurbishments, to adopt crime prevention measures: <a href="https://www.securedbydesign.com/">https://www.securedbydesign.com/</a></p> <p>Sussex Police is exploring the impact of growth on policing infrastructure and works with local planning authorities to ensure local plan policies are underpinned by robust and up-to-date assessments and strategies for police infrastructure. It is important that supplementary planning documents reflect recommendations set out in that document and that local investment opportunities – i.e., community infrastructure levy – are used to support the delivery of those recommendations.</p>	<p>The national references are acknowledged. However, a supplementary planning document cannot introduce new planning policies. Instead, a supplementary planning document should build, and provide more detailed advice and guidance, on policies in the adopted local plan – in this instance, South Downs Local Plan Policies SD4 and SD5, and Winchester Local Plan Policies CPI3 and DMI5. In addition to the above, key design principles around natural surveillance are set out in the South Downs Design Guide SPD, along with references to crime prevention and security as appropriate. As for the Winchester Local Plan, Policy DM17 requires developments to provide a safe and secure environment and the Winchester High Quality Places Design SPD refers to natural surveillance.</p> <p>The local planning authorities are both CIL charging authorities and further information can be found on their respective websites. The request for a CIL charge goes beyond the remit of a village design statement.</p> <p>The Regulation 18 public consultation on the South Downs Local Plan Review will be carried out between 20 January and 17 March 2025 and a representation from Sussex Police about policing infrastructure would be welcomed.</p>	None.

<b>Respondent Number</b>	<b>Issue raised</b>	<b>Response</b>	<b>Action</b>
R3	The revised UVDS is now an excellent document which will be helpful to residents, biodiversity and the future of the village. It has become much clearer in presentation and detail, and having the appendices in a separate document is a great improvement to accessibility.	Acknowledged.	None.
R3	Design Guideline 4.10 – “it’s” should be “its”.	The design guideline has been amended to: <i>“Consider the type and detailing of render to avoid staining and avoid overly harsh or inappropriate textures or finished appearances, particularly when trying to reflect traditional finishes”.</i>	Amended.
R3	Design Guideline 4.14 – Insert “for which” or “in which” after “application”.	The design guideline has been amended to: <i>“Use mortar type appropriate for the application for which it is being used”.</i>	Amended.
R4	The area is around 75km SW from the Aerodrome Reference Point (ARP) at Gatwick Airport. Therefore, it is outside our 55km safeguarding zone. Given the distance, we have no aerodrome safeguarding comments.	Acknowledged.	None.
R5	Environment Agency has no further comments.	Acknowledged.	None.
R6	Natural England has no further comments.	Acknowledged.	None.

Respondent Number	Issue raised	Response	Action
R7	<p>Southern Water is the statutory wastewater service provider for the area and supports objectives, policies and design practices that prioritise on-site surface water management through effective sustainable drainage systems (SuDS) provision. It would like to see guidance that recognises the role of climate change in increasing the risk of flooding and water scarcity in the South East. Water UK’s 21<sup>st</sup> Century Drainage Programme states:</p> <p><i>“The country’s built environment is constantly changing and “urban creep” – home extensions, conservatories and paving over front gardens for parking – can all add to the amount of water going into our sewers and drains. Green spaces that would absorb rainwater are covered over by concrete and tarmac that will not. In fact, studies show that “urban creep” results in a larger increase in predicted flooding than new housing, because it adds more rainwater to these systems”</i></p> <p>Southern Water recommend the following guidance:</p> <ul style="list-style-type: none"> <li>• Incorporate SuDS (unless technically unfeasible) or water management measures that reduce flood risk and ensure its not increased elsewhere.</li> <li>• Identify and preserve existing flow routes and drainage features on site – i.e., ditches, seasonally dry water courses, historic ponds etc.</li> <li>• Install fittings and fixed appliances that use water efficiently (for prevention of undue consumption) to achieve total mains water consumption of no more than 110 litres per person per day.</li> </ul>	<p>The South Downs and Winchester Local Plans recognise the importance of using water resources effectively and efficiently. This includes the use of appropriate sustainable drainage systems, preserving existing water sources and drainage features, and seeking measures to use water efficiently. In terms of the South Downs Local Plan, the above is addressed in Policies SD48-50 and the South Downs Sustainable Construction SPD. As for the Winchester Local Plan, the above is addressed in Policies CPI 1 and CPI7.</p> <p>The local plan policies quoted above apply across the respective plan areas. It is not necessary or appropriate for the UVDS to repeat them, and no particular or specific design-related measures have been identified for Upham.</p>	None.

Respondent Number	Issue raised	Response	Action
R7	<b>Page 34</b> – “All surfaces should be permeable, wherever possible, to help reduce water run-off from ground surfaces” is welcomed.	Acknowledged.	None.
R8	Historic England has no further comments. References to the Technical Assessment for Upham are welcomed.	Acknowledged.	None.
R9	The status of Swifts, and the value of swift bricks, are set out in the NPPF Paragraph 187d and PPG Paragraph 023, respectively. Swifts are an important species in the South Downs. Upham has a substantial number of older buildings and suitable areas for foraging. The RSPB Swift Mapper website ( <a href="https://www.swiftmapper.org.uk/">https://www.swiftmapper.org.uk/</a> ) demonstrates that they are recorded nesting in the area.	<p>The text in the “Biodiversity &amp; Habitats” section has been amended as follows:</p> <p><i>“The unique combination of geology and microclimates of the South Downs has created a rich mosaic of habitats that support a variety of wildlife species, some of which are internationally important, rare, and/or under threat”.</i></p> <p><i>“The village has a number of older buildings and suitable areas for foraging bird species, including Swifts. The RSPB Swift Mapper demonstrates that Swifts are recorded nesting in the area (see Hampshire Swifts website for ways to protect our threatened species):”</i></p> <p><a href="https://www.hampshireswifts.co.uk/">https://www.hampshireswifts.co.uk/</a></p>	Text amended.

Respondent Number	Issue raised	Response	Action
R9	<p>The Wiltshire Regulation 19 Local Plan requires two swift bricks per dwelling (see Policy 88 on p246):  <a href="https://www.wiltshire.gov.uk/article/8048/Regulation-19-consultation-autumn-2023">https://www.wiltshire.gov.uk/article/8048/Regulation-19-consultation-autumn-2023</a></p>	<p>A supplementary planning document cannot introduce new planning policies but instead should build, and provide more detailed advice and guidance, on adopted policies. There are currently no adopted policy requirements for wildlife boxes or bricks.</p> <p>In terms of the South Downs Local Plan Review, a question about whether Policy SD9 should require integrated wildlife boxes or bricks has been raised as part of the current Regulation 18 consultation. The respondent is encouraged to respond to the local plan review consultation between 20 January and 17 March 2025.</p> <p>As for the emerging Winchester Local Plan 2040, the Reg19 version included a reference to swift bricks in the accompanying text for Policy NEI as an example of a possible biodiversity enhancement. The local plan is now at Examination and the appointed Inspector will consider the merits of similar representations received for the Winchester Local Plan 2040.</p>	None.

Respondent Number	Issue raised	Response	Action
R9	<p><b>Design Guideline I.13</b> needs more detail:</p> <ul style="list-style-type: none"> <li>• Swift bricks should be incorporated within extensions and new builds to provide permanent nesting and roosting opportunities, including species under threat such as swifts, house sparrows, house martins, and starlings, along with integral bat boxes. Artificial nest cups for house martins may be proposed instead of swift bricks where an ecologist specifically recommends it.</li> <li>• Swift bricks are considered a ‘universal nest brick’. Integrated nesting bricks are preferred to external boxes for reasons of longevity, zero maintenance requirements, better temperature regulation with future climate change in mind, and aesthetic integration with the building design. Swift bricks should be installed in accordance with best-practice guidance, e.g. British Standard, BS 42021:2022 which recommends at least one swift brick per dwelling on average in each development, installed with at least 5m clear drop beneath, and preferably with a 5m clearance between buildings or obstructions.</li> <li>• Existing swift nest sites should also be protected and retained, as these are not given any value by the DEFRA biodiversity net gain metric. Building-dependent species return to traditional nest sites year after year and find it difficult to locate a new site if they lose it.</li> </ul>	<p>A supplementary planning document cannot introduce new planning policies but instead should build, and provide more detailed advice and guidance, on adopted policies. There are no adopted policy requirements for wildlife boxes or bricks at present and, as such, it would not be appropriate to require box and brick installations. However, in acknowledging the passion and aspirations of the charity, the design guideline has been amended to:</p> <p><i>“Conserve and retain existing wildlife sites and habitats (especially for species under threat) and consider installing wildlife boxes and/or bricks suitable for species found in the local area”.</i></p>	<p>Design guideline amended.</p>

<b>Respondent Number</b>	<b>Issue raised</b>	<b>Response</b>	<b>Action</b>
R10	National Highways is concerned with proposals that have potential to impact the safe and efficient operation of the Strategic Road Network (SRN). We have reviewed the documents available in relation to this consultation and have “No Comments”.	Acknowledged.	None.

