

Recommendations from independent review

- Refine 21 priorities down to 5 (5 for five years)
- Should take less time no longer than 1 year and preferably less than this
- An external evaluator should evaluate the delivery of the previous PMP and work with stakeholders to develop recommendations to inform the content of the next PMP
- External facilitation and expertise should support the process
- Identify a lead partner and flagship project for each priority
- Define an impact framework for the plan - and associated indicators - and deeper evaluation of top priorities
- Need clear lead for the PMP review - need allocated budget
- Training or support for stakeholder mapping may be required
- A review of relationship management systems is recommended and revisiting stakeholder mapping to ensure a diverse and representative range of organisations and individuals is included in the next PMP development process
- Rolling programme of ring-fenced task forces should be created to drive the work forward
- Produce a Comms plan that supports staff, Members and Partners in communicating the plan and process/progress
- Training for new Members in Management Plans
- ToC produced with stakeholders to ensure the process stays focused on the big picture
- Diversity and inclusion in both process and plan should be strong principles
- Identify existing methods and pilot new ways of engaging SDNP residents and visitors in PMP development which are enjoyable, interesting and attractive
- Members of the SDNPA team and partners with community engagement expertise are well placed to help design a fresh and exciting process – preferably not called consultation (NB: limited now we have lost some of that capacity)
- Annual stock take event - Partnership could do this

Checklist

- **Have a clear but flexible process:** can have flexibility to allow for organic development of ideas and ways of working where needed
- **Big picture thinking** – ‘stay in the helicopter’ to see the macro view of how the next 5 years will move the SDNPA and partners along the path towards the 2050 vision
- **Really understand what difference the PMP is making** – institute an adaptive management feedback loop
- **Inclusive and diverse** – put diversity and inclusion at the heart of the process and work hard to remove barriers to participation
- **Partnership, partnership, partnership** – place partners at the heart of the PMP process and shout about their work
 - **Live and breathe the mission to connect people to SDNP** – use the PMP development process as an opportunity to build relations with residents through a fresh approach to dynamic and exciting conversations that inform the PMP
- **Bring the PMP to life!** – Create advocacy tools for Members, Partners SDNPA Officers and beyond

		2024/25			2025/26		
		Q2	Q3	Q4	Q1	Q2	Q3
PMP Review governance & procedure		P&R Committee September & NPA October 2024: - Approve approach to PMP - Approve production of a revised PMP - Approve Notification of Intent to Review with draft revised PMP included			NPA to approve draft PMP for consultation Issue Notification of Intent to Review		NPA October workshop: - Review HRA & SEA report; consultation results and implications
							P&R November & NPA December 2025 - Approve final version of PMP 2026-31
Stakeholder engagement /facilitation	Consultant & partners		Inception meeting with R4C and consortium partners	Facilitation of stakeholder engagement including PMP Steering Group and SDNPA Project Board			
	Communications		Stakeholder mapping; Engagement & Comms Plan development				
	Key delivery stakeholders		- Engagement sessions to inform evaluation, identify key drivers & prioritise outcomes - Support development of PMP action plan				
	Wider partner consultation					Formal partner consultation	
	Public consultation					Formal public consultation	

Evidence review	SoNPR	Evaluation, revision and development of SoNPR	Evaluation, revision and development of SotNPR			
	Evaluation of PMP 2020-25		Ongoing evaluation of PMP 2020-25	Final evaluation report produced to inform Draft Plan production		
SEA/ HRA				Ongoing HRA & SEA assessments	Final HRA & SEA incorporating consultation results	
PMP production	Steering Board		Identify & approach potential Steering Board Members	Steering Board engaged to oversee and contribute to draft plan production for consultation		

Draft Terms of Reference for PMP Steering Group

Name of Group	Partnership Management Plan (PMP) Steering Group
Purpose	<ol style="list-style-type: none"> 1. To oversee the review of the PMP. 2. Seek to identify the strategic priorities for the PMP and constructively challenge the focus and ambition of the PMP. 3. Provide a forum for considering conflicts between competing policy objectives and sectors. 4. Identify opportunities to mobilise additional resources and commitments for the highest priorities within the PMP. 5. Seek to embed the PMP as a shared vehicle for collaborative change across partners and sectors. 6. Seek to ensure that the PMP takes account of: <ul style="list-style-type: none"> • the two statutory purposes for which the National Park was designated, and the associated statutory duty; • national guidance on Protected Landscapes and National Parks; • relevant local, regional and national strategies; • up-to-date evidence of the ‘state of the Park’; and, • the results of public and stakeholder consultation
Outcomes & Deliverables	<ol style="list-style-type: none"> 1. Agree and recommend revisions to the Partnership Management Plan. 2. Agree and recommend an action plan. 3. Agree and recommend the framework for monitoring progress, including: <ul style="list-style-type: none"> • the indicators to be used to measure progress against the Plan’s objectives; • the most relevant sources of information; • responsibilities for supplying the relevant information.
Duration	<p>The Group will conclude its work no later than December 2025.</p> <p>Any extension to the duration of the Group will be agreed by the National Park Authority.</p>
Membership	<p>The Members and chair will be appointed by the Chief Executive, in consultation with the Chair of the Authority.</p> <p>Two SDNPA Members will be appointed to the group, with one of the SDNPA Members appointed as chair of the Group.</p> <p>Two SDNPA Officers, one of who will be a Countryside and Policy Manager, will be appointed to the Group.</p> <p>The following organisations / groups will be represented:</p> <ol style="list-style-type: none"> 1. Natural England 2. Historic England 3. Climate action representative 4. Local Nature Partnerships

	<p>5. Health and Wellbeing representative 6. Local Access Forum 7. Local Authorities – at least the County Councils 8. Local Businesses – a Green South Downs Member 9. Land management representative 10. Young person 11. Representative of diverse communities</p> <p>It will be for each partner organisation to nominate a representative for appointment who is best placed to represent them on the Group, having regard to:</p> <ul style="list-style-type: none"> • the roles and responsibilities of the Partnership Steering Group (as set out above); and, • the key requirements expected of each individual, including <ul style="list-style-type: none"> ○ availability to attend the meetings; ○ having the capacity to speak on behalf of their organisation with authority; ○ communicating information about the Group’s work widely within their own organisation and beyond; <p>Other persons may be invited to attend a meeting at the discretion of the Chair.</p>
<p>Accountability</p>	<p>Officers will report the outcomes of the Steering Group to the Policy & Resource Committee.</p> <p>The Group will have no formal policy or decision making powers.</p>
<p>Working Methods & Meetings</p>	<p>The group will be chaired by a Member of the SDNPA.</p> <p>The Chair of the Group may call a meeting of the Group as and when required.</p> <p>The quorum for meetings of the Group will be one-third of the members of the Group with at least one of those being a Member of the SDNPA and one being an Officer of the SDNPA.</p> <p>Recommendations of the Group will be agreed by a majority vote.</p> <p>The Group may meet in person, online, or hybrid at the discretion of the Chair.</p> <p>Meetings of the Group will be administered by the SDNPA.</p> <p>Those appointed to the Group must abide by the seven principles of public life.</p>
<p>Resources</p>	<p>The group will have no budget or resources directly allocated to it.</p> <p>Members of the Group who are not part of an organisation that will fund for their attendance will be paid for their time to prepare for and attend meetings. The rate will be £30 per hour of attendance at a meeting and £30 per hour of preparation for a meeting. 1 hour of preparation per hour of meeting is assumed, therefore, the total rate for each hour of a meeting will therefore be £60.</p>
<p>Amendment, modification or variation</p>	<p>Changes to the membership of the Group and any other amendment, modification or variation of these terms of reference may be made by the National Park Authority.</p>